

**EAST LINDSEY DISTRICT COUNCIL
EXECUTIVE DECISION NOTICE**

1. Decision to be taken: *To purchase equipment to establish three Microsoft Teams rooms at Manby to support video conferencing. This means there can be a hybrid of people in a meeting room together with people joining via VC. This will be funded from the IT fund set aside in the Capital Programme.*
2. This is a: PORTFOLIO HOLDER SUPPORTED OFFICER DECISION
- Note: This form should not be used for Key Decisions**
3. The following is the decision making body or person:
OFFICER: James Gilbert, Assistant Chief Executive
4. Financial implications from this decision have been communicated to the Portfolio Holder for Finance and the Leader? Yes.
5. The decision was taken on: 7 August 2020
6. Contact Officer and details: James Gilbert
7. List of documents submitted for consideration in relation to the matter in respect of which the decision is to be made:
N/a
8. Where the documents are held and where they can be obtained from (except exempt items) when they become available:
N/a
9. The reason for the decision and other alternative options considered and rejected:
N/a
10. Declaration of any conflicts of interest of the decision making body or the individual:
None
11. Provide a note of any subsequent dispensations granted by the Head of Paid service:
None
12. Financial Implications of this Decision:-

Estimated cost:- £9,000

Funded from:- £100,000 allocated in the Capital Programme to support IT improvement.

Decision Notice Form (ExD2)

13. This decision has been signed off by:

Rob Barlow, Chief Executive

Officer:

James Gilbert, Assistant Chief Executive

Portfolio Holder:

Cllr Craig Leyland, Leader of the Council
